



499 Range Road, PO Box 1500, Marysville, MI 48040
Phone: (810) 364-8990 / Fax: (810) 364-7474

SCHOOL OF CHOICE APPLICATION PROCESS

Kindergarten

- ☑ Complete a School of Choice Application for each student in your household. *Submit to the St. Clair County Regional Service Agency in person, by fax (810) 364-7474, by email murphy.kris@sccresa.org, or by mail
- ☑ You will be notified by letter if the application is approved.
- ☑ You may enroll your student once the application has been approved.

Grades 1-12

- ☑ Complete a School of Choice Packet, which includes the Affirmation of Prior Discipline Record, and Request for Student Discipline Records for each student in your household. *Submit to the St. Clair County Regional Service Agency in person, by fax (810) 364-7474, or by email to Murphy.kris@sccresa.org.
- ☑ Upon receipt of completed School of Choice packet the forms will be faxed to the school(s) the student attended during prior years.
- ☑ The Superintendent or their designee of the desired choice district will review the student's discipline records, if any, upon receipt from the prior school. Based on that review your request will either be approved or denied. **This could take some time, as there is often a delay in receiving discipline records. Applications will not be considered until discipline records are received and reviewed.**
- ☑ The St. Clair County RESA choice district reserves the right to reject a school of choice application for a student who resides outside of the RESA's jurisdictional boundaries if that student receives special services. The law requires that an agreement (105c) must be reached between the student's resident district and the choice district, related to the allocation of added costs.
- ☑ You will be notified when your application is approved or denied. Please understand a denial could be for any of the following reasons: recent prior (past) discipline, lack of openings/space in the choice school district, or in the event that it is determined that false or fraudulent information is submitted on the School of Choice packet/documents. Denial may also occur if a 105c agreement has not been reached.
- ☑ You will be notified by letter if the application is approved.
- ☑ You may only enroll your student after the School of Choice application has been approved.

4. Was the applicant previously enrolled in a St. Clair County RESA School District? Yes No
If yes, when?

5. Has the applicant received special education service(s) at any time? If so, Yes No
please list service(s) and attach the IEP form. (Please note that SCC RESA school districts reserve the right to deny enrollment to a student residing outside the SCC RESA area if a mutual agreement (105c) cannot be reached with the student's home district/ISD related to responsibility for added costs.)

6. It is understood that the student will adhere to the attendance policies that are written in the student handbooks and that tardies/absences will not be excused because of lack of transportation or weather conditions. Yes No

7. It is understood that transportation of this student is the responsibility of the parent/guardian. The School of Choice district has no general responsibility to provide transportation. Yes No

As the parent(s)/legal guardian making application for Schools of Choice under State Aid Act of 1996, P.A. 300, Sections 105 and 105c, my/our signature(s) on this application signifies my/our understanding and agreement to the Schools of Choice language and guidelines and to all rules and regulations of student handbooks. It is also understood that if any information on this application is found to be incorrect or falsified, including affirmation of prior discipline records, this would immediately terminate enrollment of the student on this form. My/Our signature(s) holds harmless the St. Clair County RESA, their employees, and Board of Education members for any decisions made relative to the Schools of Choice language and guidelines. It also grants St. Clair County RESA permission to contact our current district to obtain school records for my/our student, including discipline records.

NOTE: St. Clair County RESA and its member districts will accept non-resident students without regard to intellect, academic, artistic, athletic, or other ability or talent, mental or physical disability, religion, race, color, national origin, sex, height, weight, or marital status. **St. Clair County RESA and its member districts reserve the right to deny enrollment to a student residing outside the Intermediate School District if a mutual agreement (105c) cannot be reached with the student's home district/ISD related to responsibility for added costs.**

Parent/Guardian Signature

Date

Parent/Guardian Signature

Date

The following items **must be submitted** in order to complete your application.

- School of Choice Application Affirmation of Prior Discipline Record (Grades 1-12 only)
 Request/Release for Student Discipline Records (Grades 1-12 only) IEP (if applicable)
 Report Card (Grades 1-8) or Transcripts (Grades 9-12)

Please return this application and requested documents to:

St. Clair County RESA, 499 Range Road, PO Box 1500, Marysville, MI 48040, Attn: Kris Murphy



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Affirmation of Prior Discipline Record **(Grades 1-12 only)**

Student Name: _____

Previous School District(s): _____

Building(s): _____

Address(es): _____

Directions:

Parent - Please check paragraph 1 or 2, provide all appropriate information, and sign/date.
If you checked paragraph 2, explain the incident in detail on a separate sheet of paper.

Paragraph 1: That the student **has not been** suspended within the last 2 school years or expelled from any public or private school in Michigan or any other state. (Previously may have been expelled for persistent disobedience).

Paragraph 2: That the student **has been** suspended or expelled from any public or private school in Michigan or any other state.

I understand that a willfully false statement on this form will result in a report to the appropriate authorities and possible removal from the St. Clair County School of Choice District.

By signing this document, I am declaring these statements are true.

Parent /Guardian Signature

Date



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REQUEST FOR STUDENT DISCIPLINE RECORDS
Please complete for each District
(Grades 1 – 12 Only)

Student Name: _____
Name of School: _____
Street Address: _____
City/State/Zip: _____
Telephone/Fax: _____

The above-named student has applied to attend a St. Clair County RESA member school district under the schools of choice program. Please fax the student’s discipline file for the 2016-2017 and 2017-2018 school years. If there is no discipline on file, please indicate on the bottom of this form and fax it back to us.

Final acceptance is contingent upon further review of the student’s discipline file and thus, **ONLY discipline information is needed at this time**. If accepted as a school of choice student, additional records will be requested under separate cover. Thank you in advance for your assistance.

PARENTAL PERMISSION

I hereby authorize the release of all disciplinary records for the above named student to St. Clair County RESA and the district in which the student would be enrolled. I understand that St. Clair County RESA will be required to share any information obtained with my School of Choice Application. I authorize St. Clair County RESA and/or choice district to review these records to determine my students’ eligibility for enrollment for the upcoming year.

Signature of Parent/Guardian Date

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(School officials to complete below portion)

_____ has no discipline infractions for the _____ and _____ school years.
(Student Name)

Name /Title /
Date

School District